

# Local Involvement Network (LINK) for Health and Social Services in Windsor, Ascot and Maidenhead

## Steering Group Meeting Notes



**Wednesday 28<sup>th</sup> October 2009 6pm-8.00pm Maidenhead Town Hall, Maidenhead**

**Present:** Trisha Dervan (TD), Jazz Khan (JK), Doreen Joel (DJ), Zena Pike (ZP) Karen Mustard (KM) Brian Hugget (BH)

**Host Organisation:** Kayleigh Argyle Development Officer (KA); Debra Ogles Communications and online support Officer (DO) Emma Austin Development Officer Billie Reynolds (BR)

**Apologies:** Anita Li (AL), Andrea McCombie-Parker (AM); Tracy Morgan (TM) Sheena Hesta (SH) M Copeland (MC)

**Not Present:**

**Agenda Item 1: Welcome, Introductions & Apologies**

It was agreed that there were no additional items for the agenda

**Agenda Item 2: Approval of Record of Meeting 30/9/09**

**Agenda item 4: Activity Reports.**

**1) St Marks MIU**

SH: Informed the SG that she had sent her survey response and report regarding this matter to KA. KA: Responded by saying that she had not received the information, and please could SH send it to her again. SH: Said she had attended the PCT board meeting on 24/9/09 when the MIU was discussed, she outlined briefly to the group but suggested that since this is a complex issue that to get the full information that they access the PCT website (This is the link to the MIU report from the PCT board meeting from 24/9/09

<http://www.berkshireeast-pct.nhs.uk/about.asp?fldID=445&fldSubAreaNum=2> )

BH: Highlighted the importance of a 2<sup>nd</sup> clinical opinion regarding this matter. SH Stated that Gale King has all of the clinical details, but that it would be vital for someone to attend the PCT Board meeting on the 26<sup>th</sup> November when it is likely that further developments will take place about the future of the MIU. JK: Asked the group if any body would be able to attend this meeting. Following a discussion with in the group it seemed that no body was available to go. BH: Suggested that the group should have a clear strategy regarding this issue. KA: Asked the group why the MIU is on the work plan. JK: Answered, so that the issue is kept open. BH: That the LINK should help to ensure that the MIU is given a fair chance to work. KA: Requested volunteers to keep the project open, the group asked if SH and RB could do this, since they have the most experience and involvement with the project.

**6) OSC Meeting:** SH: Told the group she had completed the report and to see the reports submitted from the next OSC meeting, BH: Asked if SH was aware of the OVS stance re MIU. SH: Stated that she did not know but she re enforced the importance of LINKs members attending PCT and OSC meetings.

**4) Website:** DO: Gave the group an update on the website training with Adido. She asked the group to send her feedback about the material she has added to the WAM site. DO: Also Thanked RB for the ideas he had sent to her. She will look at the marketing information and then pass it onto the marketing group, ZP BH MC and RB. DO: Requested JK to send her his background information for the next newsletter, **ACTION when he has done that she will add to the newsletter and send it out to the group for their approval.** KM: Asked about the frequency of the newsletter. The group discussed and decided that quarterly would be most appropriate.

JK: Asked DO how the newsletter is distributed. DO: Replied that the newsletter goes out to all the participants on the data centre, and it is also distributed to GP surgeries, local libraries and other public places. JK: Including young peoples centres? DO: That can be done. KM Asked if

DO could let the group know the publishing dates so that they know when to submit information to be included in the newsletter. DO: **ACTION Responded that she will let the group know.**  
TD: Told the group about the meeting she had attended with KA at the united Reform Church, KA gave a presentation about LINKs to the people present who numbered about 40 and that they had signed up more people for the data centre.  
DO: Told the group that she has promotional material available on request. KA and JK: Thanked DO for all her hard work.

**Agenda Item 5 Finance:**

RB: Asked if DO has a budget for marketing? DO: Replied that she does.

**Agenda Item 8 Work Programme:**

The current projects the group are working on are listed below, along with the people who are involved

MIU Project will be SH and to ask RB to help.

Personalised Budgets will be KM and JK

Homeless project: PDJ Cortenay, Linda Nightingale Alan Gibbs and ZP.

KA: Has already helped a man to get new accommodation, which will bring good publicity to the LINK. BH: Reminded the group of the role of LINKs, and the importance of identifying the proper way forward. ZP: When we have gathered the evidence what do we do with it? She also informed the group that in her work role she is aware that it hoped that an housing forum will be established in the borough at some stage in the future, this had been discussed by the Local Implementation Team. BH; Asked ZP how this will move forward. ZP: Replied that she will get information from the 2 main people who had been involved in the discussion. BH Suggested that the LINK could set up a conference to talk about the homeless issue, All stakeholders including the homeless would need to be involved. ZP: Felt this would be a good opportunity to gather case studies and individual statements as evidence from those who attend. BH: Replied that there is a need for theses statistics .KA: Agreed that this was a good idea. BH: Asked if KA is aware of any input from Age Concern.? **ACTION For the group to look at arranging a conference on homelessness**

**Agenda Item 9 and 10 Inspection Team:**

New provisional date for Enter and View Training is 16/12/09

**Agenda Item 11 Future Meeting Dates:**

The group agreed to have the next meeting on 2<sup>nd</sup> December 2009

**Agenda Item 12 AOB:**

The group discussed the possibility of sponsoring an event for Help The Heroes.

**Meeting Closed**