

**Minutes of the Somerset LINK Steering Group
Tuesday 25th October 2011 @ 11.00am
Minehead Community Hospital, Luttrell Way, Minehead, TA24 6DF**

In attendance:

Steering Group: David Boyland, Penny Rawson, Anne Woodford, Eilleen Tipper, Elaine Hodgson, Bob Champion

Help and Care (Host): Stephen Letchford, Lucy Nicholls, Theresa Raymont

Members of the Public: Neil Bliss

Detail:

Action:

1. **Apologies/introductions/declaration of interest updated:**
Apologies – Lorna King, Margot Parsons, Di Jepson, Jono Yelland.

Introductions were made to the member of Public.

2. **Agree minutes from previous meeting and status of action:**
Page 4 item 7 – Penny felt that she did not agree to be deputy regarding Shadow Health & Wellbeing board, but she would be happy to stand in when needed. Proposed by Anne and seconded by Eilleen.

The minutes were accepted as a correct record of the previous meeting

3. **Matters arising from minutes not on the agenda:**

PALS – We are still waiting for response from Jono
Discharge Action Group – LINK have been invited to the next DAG meeting. Jono and David will both attend. JONO
PPG'S – Lucy is unsure on what approach to take regarding this, as this could become a huge project, as there are 76 GP surgeries. Eilleen will bring this up at the next DAG meeting and report back.

Detail:**Action:**

PALS – Lucy will look into this

DEMENTIA CARE FOR SOMERSET – Lucy sent a copy of this to Eilleen, but she did not receive it. Lucy to send again, also copies to Neil Bliss and Penny Rawson. LUCY

TRANSPORT – We have now had a response from SCC and also NHS Somerset. It was noted that the SCC response was not positive but the NHS was better. David is attending another meeting soon and will carry on and pursue this issue.

COMMUNITY CHEST – Two proposals have been received. One from Headway and one from SHREK. It was agreed to go ahead with both. Each would have a £1500 budget, with £500 to start with and the rest to be given at the end of the project. Proposed by Anne and seconded by Bob;

MEETING IN TAUNTON: It was decided that the next Public meeting on Feb 21st would be changed to North Petherton Hospital, with a tour at the end of meeting. Theresa

PATIENT STORIES: The leaflets have now been distributed

HEALTHWATCH MEETING WITH SCC: Notes have now been received and distributed.

TRAUMA CARE MEETING (Bob): Attended with the report still to be done Bob

CORRESPONDANCE: User and Carer Report re rep – Lucy has sent a letter but is still waiting for response.

4. **Public concerns/questions:**

Neil Bliss (Magna West Somerset Sheltered Housing) brought to the SG attention the services that are available for a small fee from Magna.

- Handyman
- Transport
- Home Help
- Meals on Wheels
- Lifeline
- Shopping, cleaning etc

They also have a monthly residents meeting which would be a good way for Somerset LINK to get involved especially as Hospital discharge is also a concern. Lucy will give a talk to them Lucy

Advertising Services – Screens in waiting rooms – would this be a good way of advertising for the LINK?

Neil requested 500 Tell us Your Story leaflets and also to look at other Housing association to send them to. Lucy

Detail:**Action:**

5. **Project Update:**
A Staff Team Update was handed out and discussed (*see attached*)
6. **Feedback from Meetings attended:**
- Report from Health fora – Frome Health forum – Steve
The Frome forum was looking at the meeting attendees to decide which direction and what participants were needed. There were some who felt that the LINK and its replacement Healthwatch were not local to Frome and that their representation would not be necessary. This was not a shared view. The LINK would continue to attend until notified otherwise.
- Distributed prior to the meeting:*
ATTACHMENT 6a Yeovil District Hospital (Mary Clarke)
ATTACHMENT 6b Clinical Commissioning Group (Eileen Tipper)
ATTACHMENT 6c MPH Members Council Meeting (David Boyland)
- Mental Health Commissioning – Still awaiting report
 - Primary Care Trust Board Meeting (Bob Champion) *Distributed*
7. **Budget Update:**
Distributed prior to the meeting
ATTACHMENT 7a
A suggestion was made that any unallocated money could be used for PPG groups.
Agreed that all paper work for the SG meetings in the future would not be duplicated at the meetings, as the paperwork is already sent by post to all members beforehand. Agreed that just one copy would be available for anyone that forgets.
8. **Events:**
HealthWatch meeting 1 Nov
Southwest Regional Meeting 4 Nov
Contract Review 4 Nov
Bridgwater Bay Forum 29 Nov – Send information to Eileen & Penny
9. **AOB:**
There was a request to add 'Date of next meeting to the Agenda in the future.

Steve

Detail:

Action:

10.

Date of next meeting:

Dec 6th 2011 @ Bowdens Business Centre Hambridge @ 11.00am